

Finance

Town Hall

August 17, 2022

Before We Begin...

We are recording.
Attendees have
been placed
on mute.



If you have questions
for the presenters,
use the Q&A function.



We will address
questions at the end of
each presentation.



If you want to talk with
other participants,
please use the chat.



Welcome

J. Michael Gower

Executive Vice President - Chief Financial Officer

University Treasurer



Today's Agenda

Nimish Patel, Associate Vice President and Chief Procurement Officer

Anne Gutsick, Associate Director, Travel Card Program, Procurement Services

Michael Philips, Manager, Travel Program, Procurement Services

David B. Moore, Associate Vice President and Chief Budget Officer

Ask the Expert Sessions

Immediately following Town Hall, via separate Zoom meetings



Travel Program Journey

THE EVOLUTION OF THE RUTGERS TRAVEL PROGRAM

Nimish Patel

Associate Vice President and Chief Procurement Officer

Anne Gutsick

Associate Director, Travel & Card Programs, Procurement Services

Michael Philips

Manager, Travel Program, Procurement Services

Travel Program Journey

Rutgers Travel Program – “*Imperative for Change*”

BTAA 2019 Institutional Procurement Benchmark

Institution	Travel Booking Tool/Process	Airline Contracts
Chicago	Yes	Yes
Illinois	Yes	Yes
Indiana	Yes	Yes
Iowa	Yes	Yes
Maryland	Yes	Yes
Michigan	Yes	Yes
Michigan State	Yes	Yes
Minnesota	Yes	Yes
Nebraska	"No Data Available"	"No Data Available"
Northwestern	Yes	Yes
Ohio State	Yes	Yes
Penn State	Yes	Yes
Purdue	Yes	Yes
Rutgers	NO*	NO
Wisconsin	Yes	Yes

BTAA - Big Ten Academic Alliance

* RU Athletics used Anthony Travel Process

Travel Program

NOTABLE ACTIVITIES

COVID-19 hit in early 2020

- Reacted on short notice to ensure safety for students, faculty, staff, and others in our ecosystem

Partnered with Academic Affairs, Rutgers Global, Risk Management, others

- Developed comprehensive end-to-end process for all university travel with strong emphasis on safety

Continue to assess needs and build a universitywide program

- Engaged consultants (TCG and Huron Consulting) and completed a baseline diagnostic
- Conducted a comprehensive request for proposal and compiled business process review
- These informed the working group on future of travel services at Rutgers

Travel Program

WHERE WE WERE IN 2019

- Decentralized and unmanaged travel program
- Policy compliance
- Duty of Care
- Payment method
- Four small travel agencies
- Inability to negotiate contracts with airline and hotel suppliers

Travel Program

WHY CHANGE?

- Struggles when traveling in isolated areas
- Cost outlay by employees between time of purchase & reimbursement
- Only Big 10 university without a managed program
- Best practice



A collage of creative and professional tools. The top left shows a portion of a silver laptop keyboard with keys like 'caps lock', 'z', 'x', 'shift', 'command', 'control', and 'option'. The top right features a black camera lens. The bottom left has a pair of black-rimmed glasses. The bottom center shows a white tablet with a black screen. The bottom right includes a black notebook and a black pen. A large, semi-transparent red banner with a faint geometric pattern overlays the center of the image.

Participant Poll

Travel Program

WHAT IS A WORLD CLASS TRAVEL PROGRAM?

- Streamlined travel booking process tailored for Rutgers
- Increased visibility for Duty of Care (traveler safety and security)
- Comprehensive, global customer service 24/7/365
- Enhanced discounts on air, hotel, and rental car suppliers
- Financial and business intelligence reporting
- Increased policy compliance



Travel Agency

SELECTION PROCESS

- Request for Information
- Request for Proposals (RFP)
 - Travel Agency Presentations
 - Evaluation Committee
- Award



RFP Committees

Core Committee

- Anne Gutsick
- Susan Panacek
- Trish Reynolds

Extended Team

- **Theresa Fronckowiak** (RU-C, Chancellor's Office)
- **Laura Hart** (RU-NB, School of Mgmt. and Labor Relations)
- **Wendy Stellatella** (RU-NB, School of Environmental and Biological Sciences)
- **Mary Tamasco** (RU-N, Chancellor's Office)
- **Diana Uveges** (RU-NB, Student Affairs)

Evaluation Team

- **Erin Cuomo** (Central, Institutional Planning and Operations)
- **Jason DiPaolo** (RU-NB, School of Arts and Sciences)
- **Justin DiPoto** (Athletics)
- **Ben Fan** (Central, Study Abroad)
- **Amy Lina** (RU-C, Chancellor's Office)
- **Nicole McCray** (RU-N, Rutgers Business School)
- **Lori Nesta** (Athletics)

Focus Group Conversations

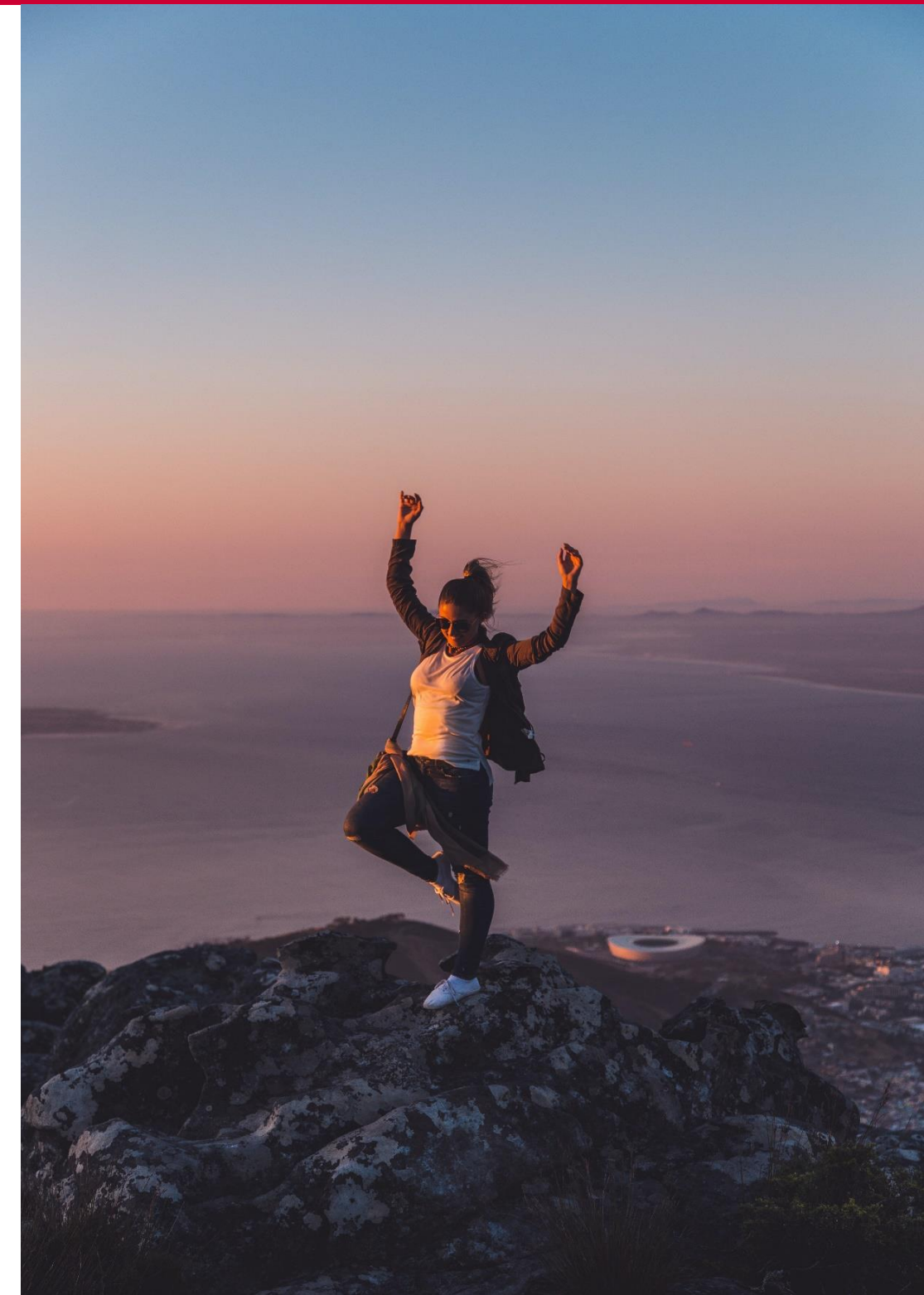
- Athletics
- Audit and Advisory
- Controller's Office
- Risk Management
- Study Abroad



Travel Program

ACCOMPLISHMENTS

- Travel agency implementation
- Online booking tool implementation
- Supplier agreements (airline, hotel and car rental)



Airline Suppliers

UNITED 



American Airlines 



Southwest
Business

DELTA
SKYBONUS

A collage of creative and professional tools. The top left shows a portion of a silver laptop keyboard with keys like 'caps lock', 'z', 'x', 'shift', 'command', 'control', and 'option'. The top right features a black camera lens. The bottom left has a pair of black-rimmed glasses. The bottom center shows a white tablet with a black screen. The bottom right includes a black notebook and a black pen. A large, semi-transparent red banner with a faint geometric pattern is overlaid across the center of the image.

Participant Poll

Hotel Suppliers



Travel Program

ACCOMPLISHMENTS

- Integration with Duty of Care supplier, OnCall
- Webinars, training materials, FAQs
- Travel website updates



Travel Program

FUTURE STATE

- End-to-end process from booking to expense reporting
- Cornerstone – Expense Management
- Expand credit card program
- Update travel policy and websites
- Reporting to campuses





*Comments or
Questions?*

Fiscal Year 2023 Budget

David Moore

Associate Vice President and Chief Budget Officer

Total FY 2023 University Budget

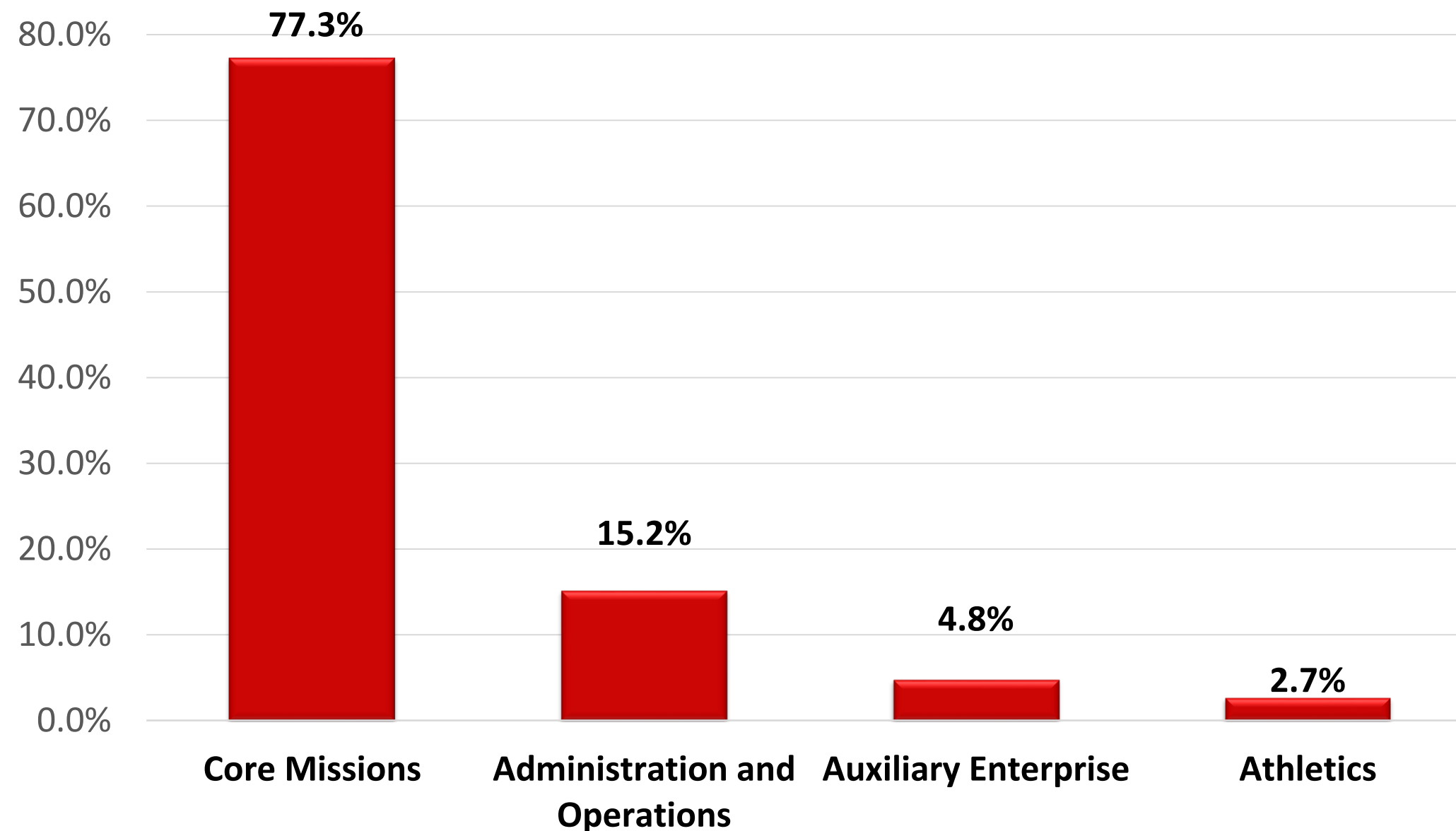
Rutgers' annual budget reflects the values of the university in fulfilling its core priorities of outstanding teaching, research, service, and clinical care, while providing the best academic experience for our students.

The university's \$5.1 billion fiscal year (FY) 2023 total budget is a statement of our priorities, a statement of our values, and a recognition of the fiscal limitations we face together.



Total University Spending – FY 2023 Budget

This budget spends \$5.1 billion on what is most important.



- 77.3% is spent on our core missions of student instruction, research, public service, and patient care.
- 15.2% is spent on administration, operations, and maintenance.
- 4.8% is spent on auxiliary enterprise.
- 2.7% is spent on Athletics.

Total University Spending by Expense Function

This budget spends \$5.1 billion on what is most important.

- **Classroom instruction and academic support** includes faculty compensation and staff support for academic units, libraries, and deans' offices: \$1.6 billion, or 32.3%
- **Student services and scholarships** include financial aid admissions and social/cultural events: \$588.2 million, or 11.6%
- **Sponsored research and other sponsored programs** include funds spent on research associated with federal, state and nongovernmental grants and contracts: \$655.6 million, or 12.9%
- **Public service, extension, and patient care** include agricultural extension programs, delivery of health care, support for health clinics, and community services provided throughout the state: \$1.0 billion, or 20.5%

Total University Spending by Expense Function

This budget spends \$5.1 billion on what is most important.

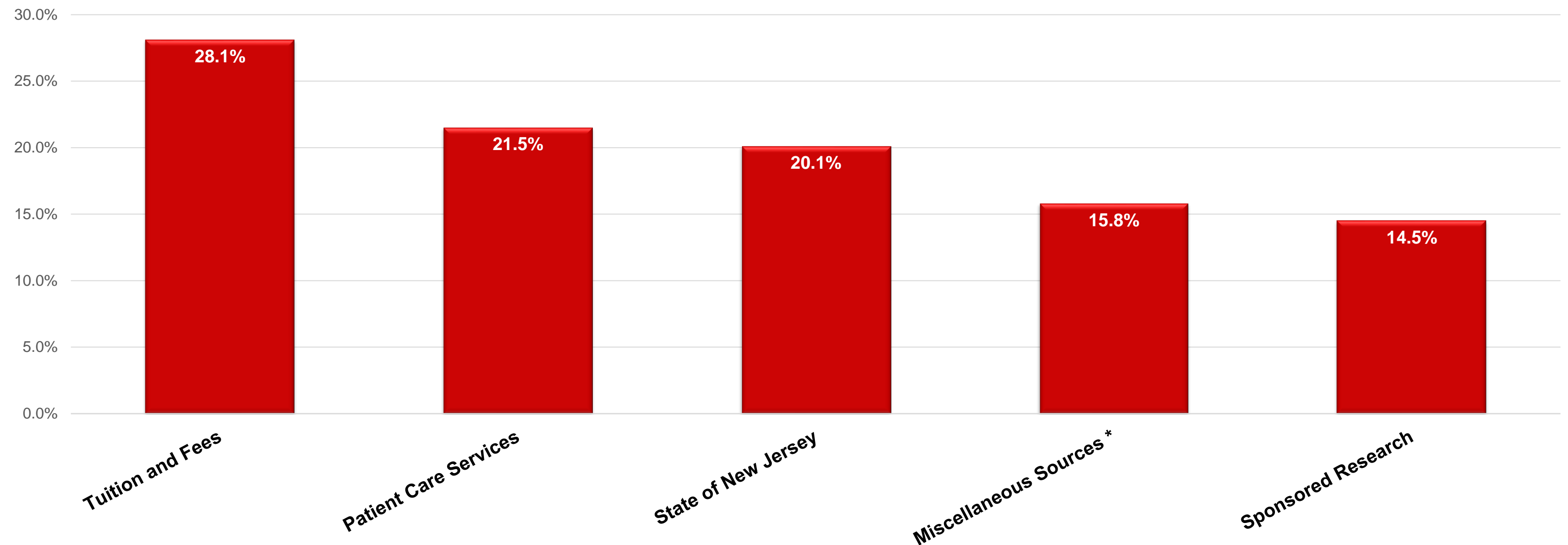
- **General Administration** includes support for central administrative offices such as research administration, finance, human resources, procurement, legal, and the office of the university president: \$533.6 million, or 10.5%
- **Operations and Maintenance** of all Rutgers buildings include insurance, fuel, upkeep, and utility costs: \$241.4 million, or 4.7%
- **Auxiliary Enterprise** includes housing and dining operations as well as parking and transportation costs: \$241.9 million, or 4.8%
- **Athletics** includes the 24 men's and women's Division 1 sports programs at RU-New Brunswick: \$135.9 million, or 2.7%

A collage of creative and professional tools. The top left shows a portion of a silver laptop keyboard with keys like 'caps lock', 'z', 'x', 'shift', 'command', 'control', and 'option'. The top right features a black camera lens. The bottom left has a pair of black-rimmed glasses. The bottom center shows a white tablet with a black screen. The bottom right includes a black notebook and a black pen. A large, semi-transparent red banner with a subtle geometric pattern is overlaid across the center of the image.

Participant Poll

Total University Revenues – FY 2023 Budget

Where does the funding come from? That, too, is a statement of our values.



* Miscellaneous Sources include: Auxiliary Enterprise, Student Aid, Athletics as well as Endowment and Investment Income.

FY 2023 Budget

Tuition and Fees

FY 2023 Tuition, Fees, Room and Board

Our aim is to keep Rutgers among the most affordable major public research universities in our peer groups

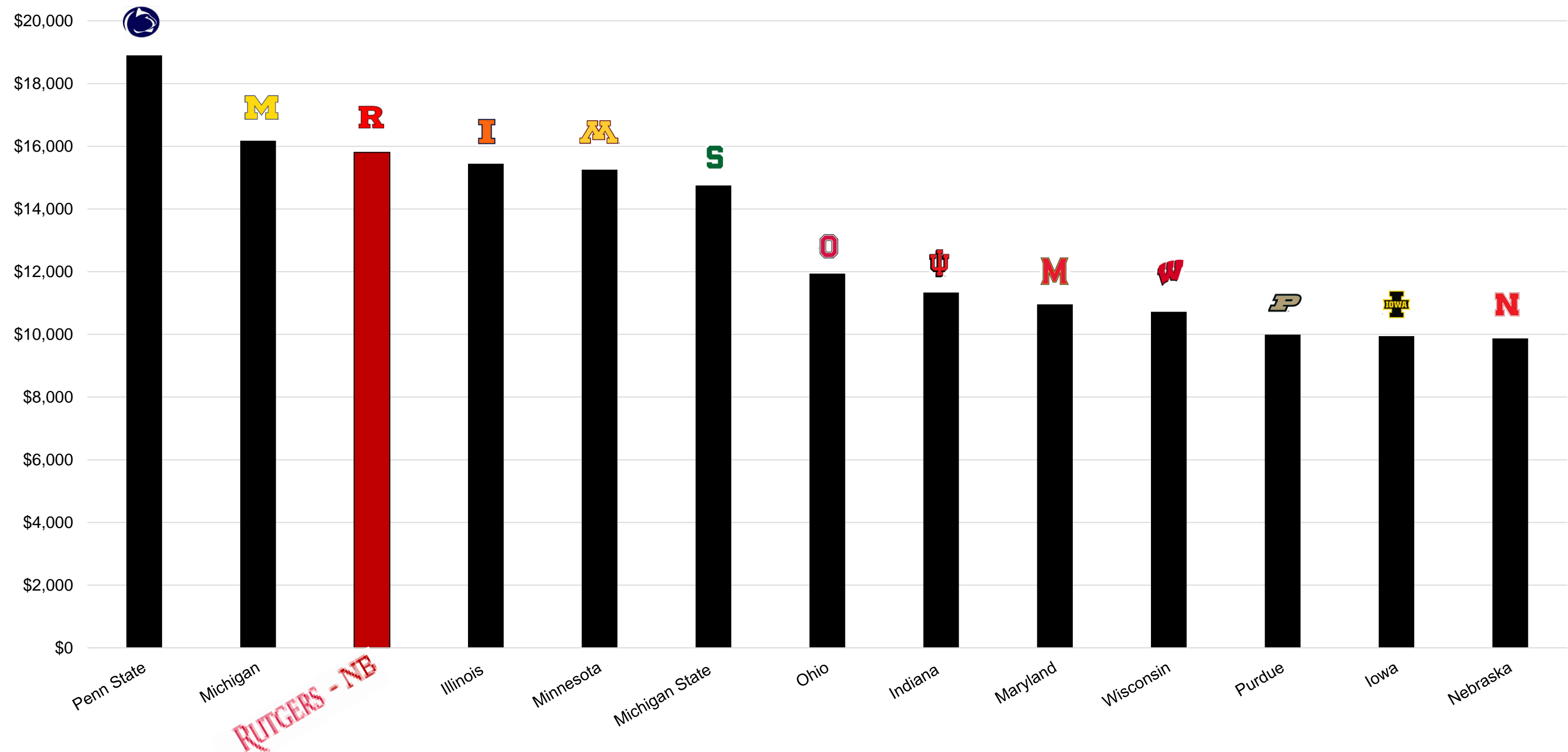


The FY 2023 budget includes a 2.9% increase in tuition and a 2.9% increase in mandatory fees for most undergraduate and graduate programs.

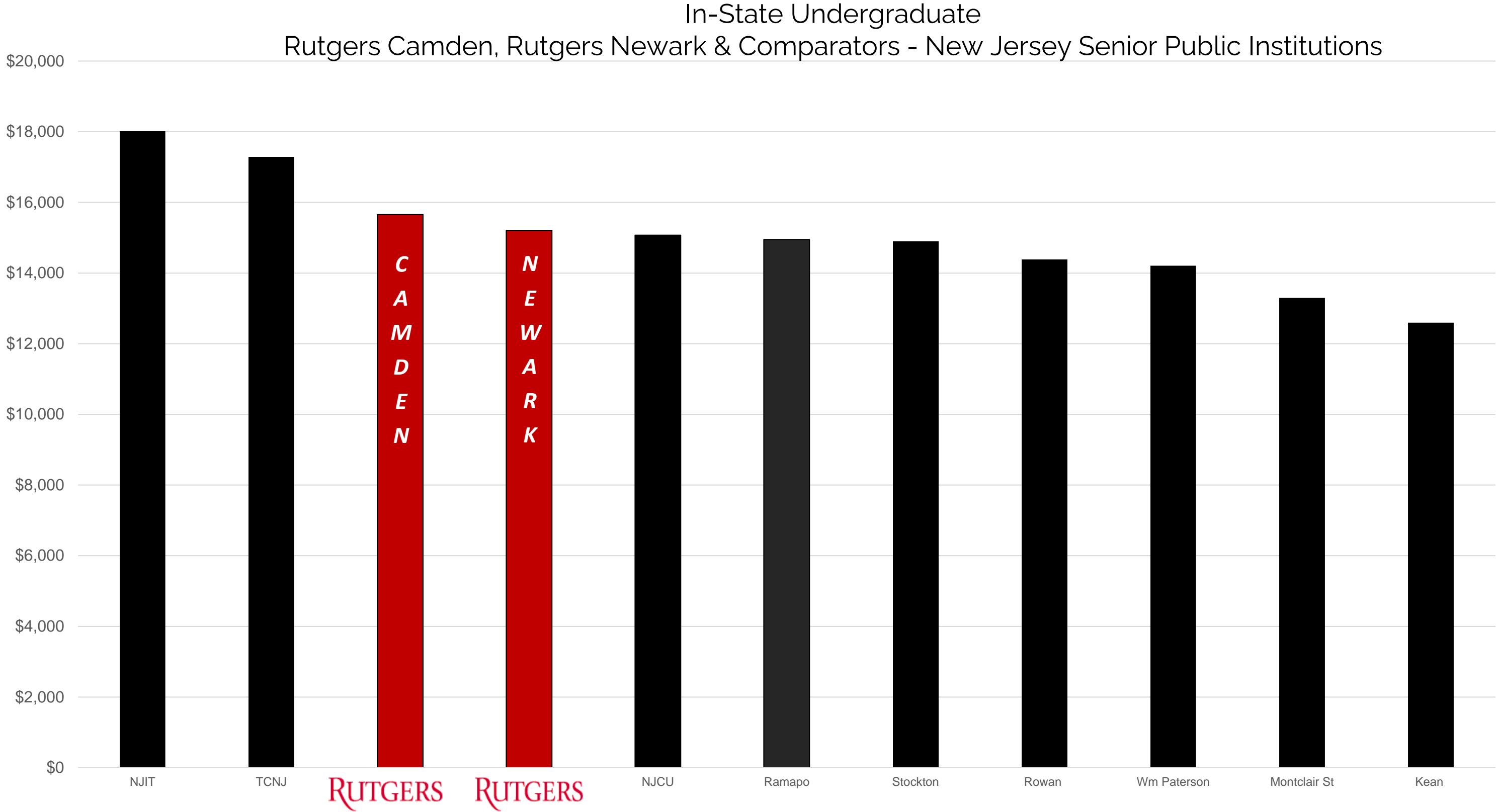
Prudent budgeting and careful attention to expenditures have allowed us to strike a tuition rate increase that is nearly two-thirds **below** the current rate of inflation.

FY 2022 Tuition and Fee Comparators

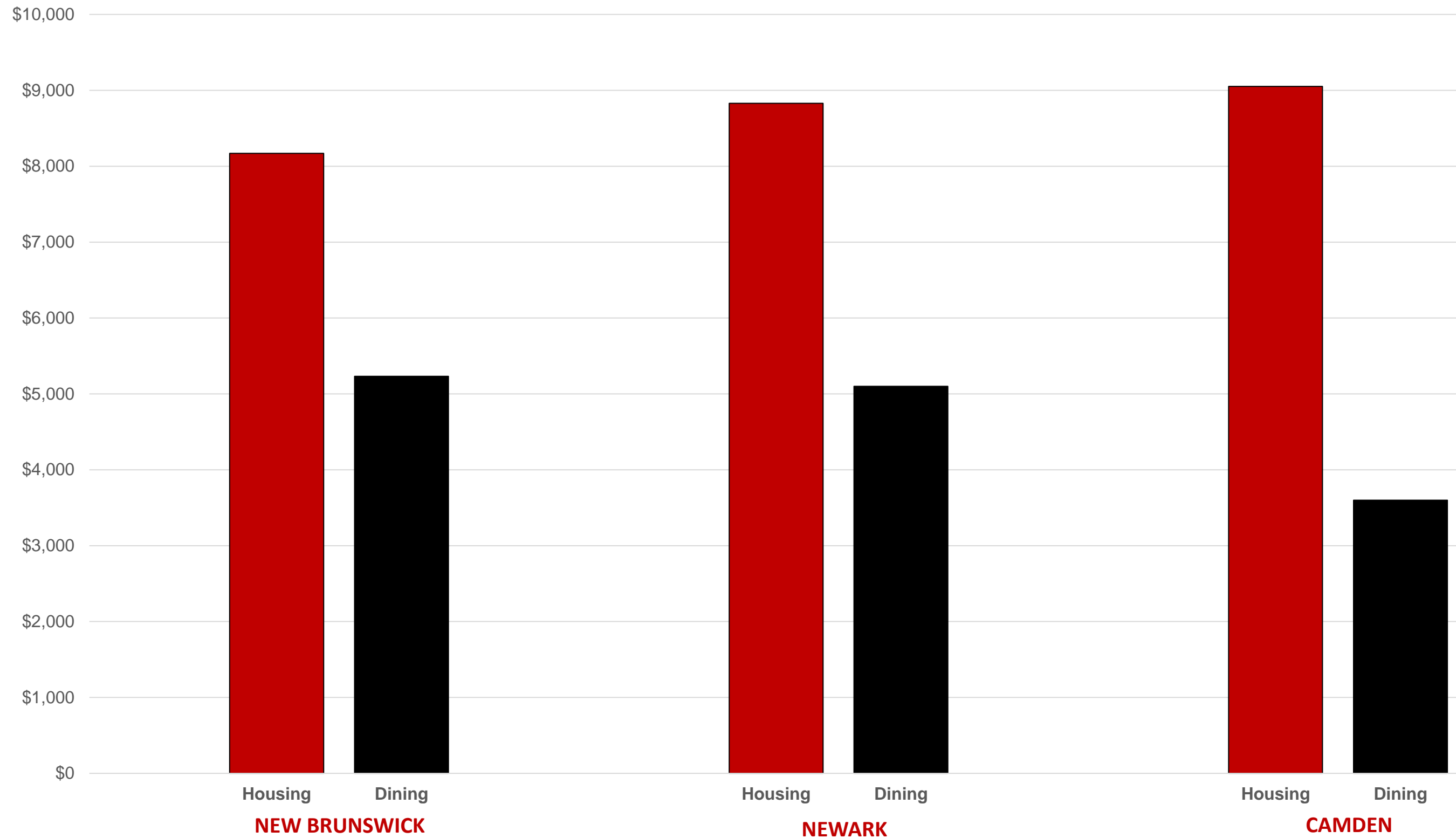
In-State Undergraduate New Brunswick & Comparators – Big 10 Public Institutions



FY 2022 Tuition and Fee Comparators (cont.)



FY 2022 Rutgers Room and Board



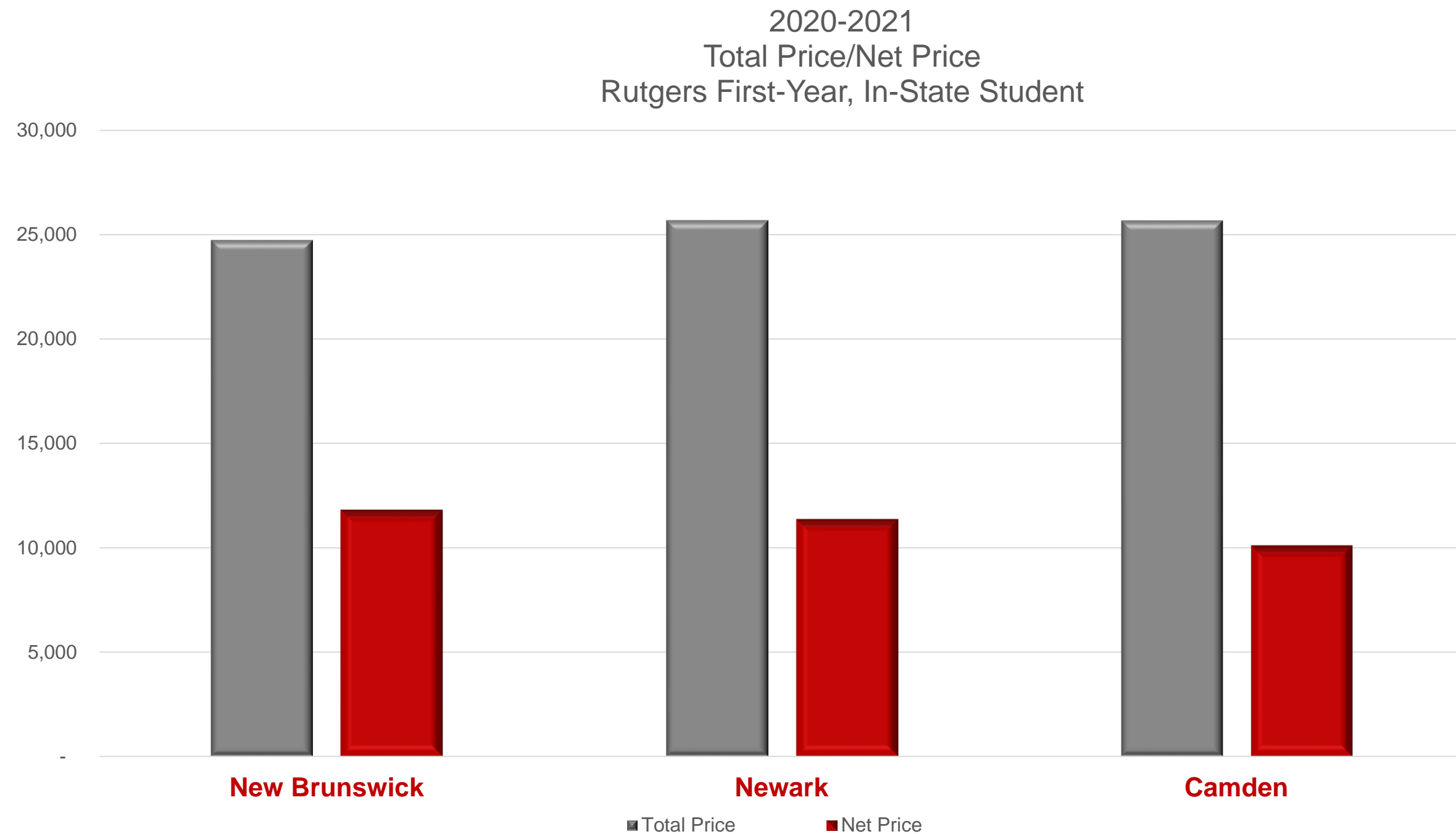


Keeping
Rutgers
Affordable



Affordability

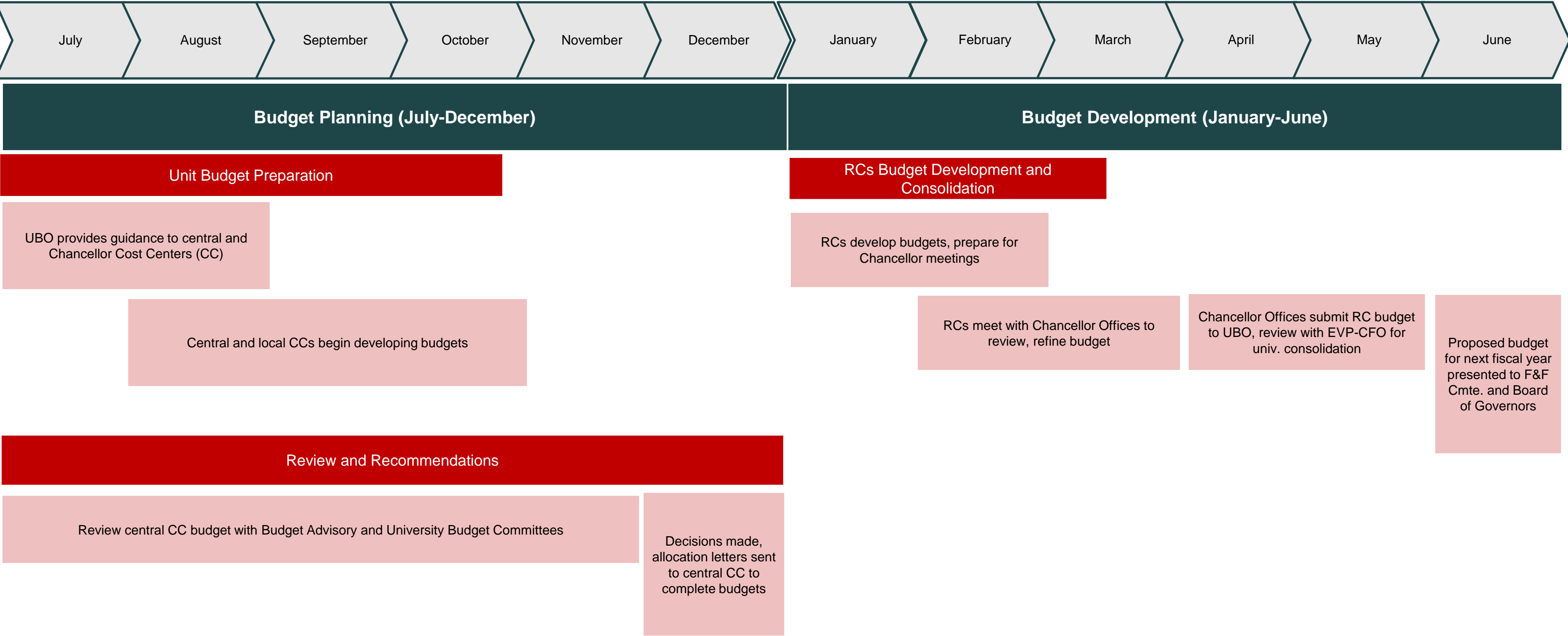
By combining substantial financial aid from the University with qualifying state and federal aid programs, the typical first-year, in-state Rutgers student paid less than the published tuition rate during the academic year 2020-2021.



A collage of creative and professional tools. The top left shows a portion of a silver laptop keyboard with keys like 'caps lock', 'z', 'x', 'shift', 'command', 'control', and 'option'. The top right features a black camera lens. The bottom left has a pair of black-rimmed glasses. The bottom center shows a tablet with a black screen. The bottom right includes a black notebook and a pen. A large, semi-transparent red banner with a faint geometric pattern is overlaid across the center of the image.

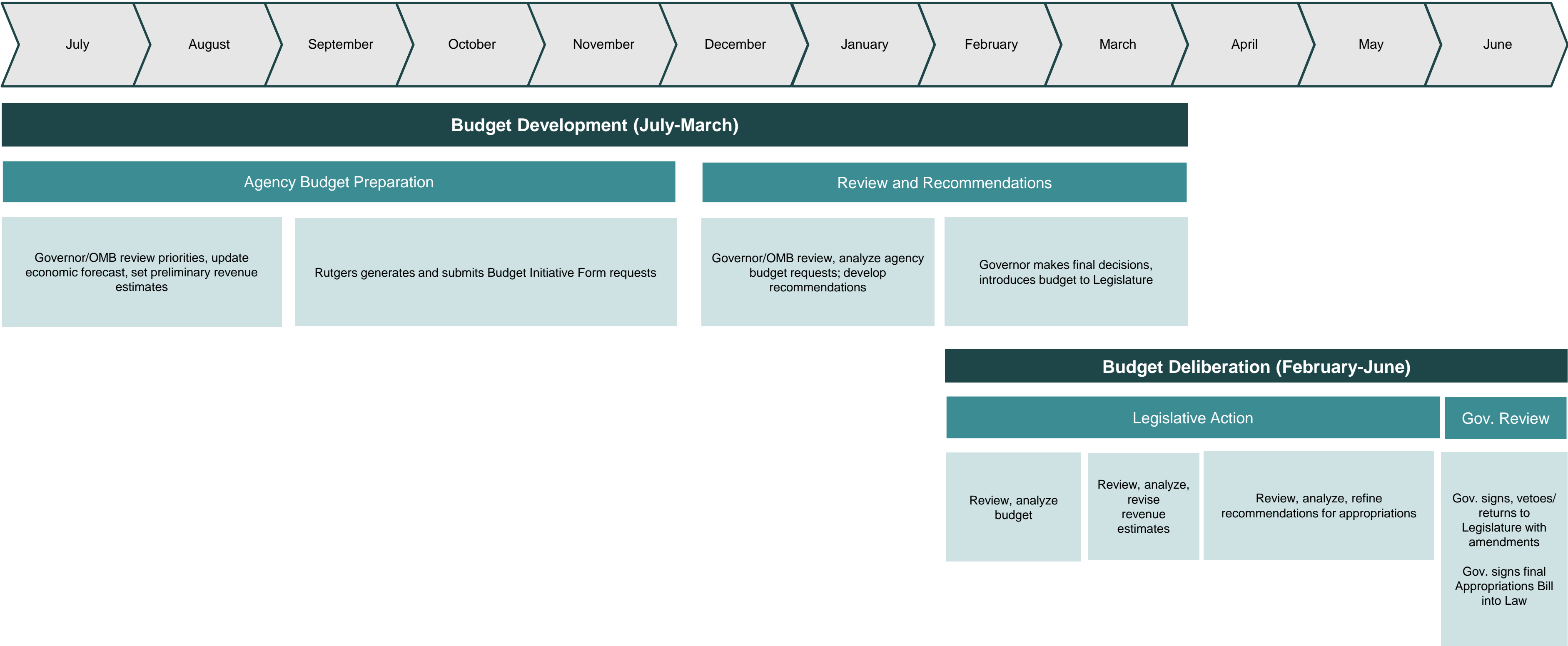
Participant Poll

Rutgers University Budget Process



Acronyms
CC – Cost Center
EVP-CFO – Executive Vice President-Chief Financial Officer
F&F – Facilities & Finance
RC – Responsibility Center
UBO – University Budget Office

State of New Jersey Budget Process





*Comments or
Questions?*

Thank You!



Finance

Town Hall

August 17, 2022

