





Our Ask of the Governance

Throughout the life of the initiative we will look to these committees for support, guidance, and valued insights.

Function	Purpose	Project Team	Advisory Council	Steering Committee	Executive Committee
 <p>Vision & Objectives</p>	Direct the project strategy	<ul style="list-style-type: none"> • Create vision and objectives based on Executive Committee and sponsor input • Leverage knowledge of university operations, project components, and functional expertise to lead the project • Develop and follow project plan 	<ul style="list-style-type: none"> • Share unit-specific needs with the project team to ensure the objectives will benefit the unit • Align the unit to the vision, articulate what the vision means to the unit 	<ul style="list-style-type: none"> • Review and provide input on the vision and expected benefits • Recommend opportunities to align the project to other strategic initiatives to ensure coordination of activities across projects 	<ul style="list-style-type: none"> • Review and provide input on guiding principles • Recommend opportunities to align the project to other strategic initiatives to ensure coordination of activities across projects
 <p>Governance</p>	Guide and support project activities	<ul style="list-style-type: none"> • Prepare and present analyses, data, requirements and options for consideration to inform recommendations and decisions • Make day-to-day, task level decisions 	<ul style="list-style-type: none"> • Review and provide input on change network members • Provide recommendations on tactical decisions • Make unit-level operational decisions on future state 	<ul style="list-style-type: none"> • Review and provide input on advisory council participants • Identify and/or confirm change network members (if applicable) • Provide input on strategic decisions • Make tactical decisions on behalf of chancellor/campus level 	<ul style="list-style-type: none"> • Provide final project and strategic decisions • Review and provide input on steering committee participants
 <p>Change Management</p>	Be engaged throughout the life of the project	<ul style="list-style-type: none"> • Provide input on change, communications, and training activities • Attend and engage in project and work stream meetings • Engage with internal stakeholders to gather unit needs, impacts, and feedback 	<ul style="list-style-type: none"> • Attend and actively participate in project meetings • Identify and engage with key staff to participate as advocates and influencers • Take part in targeted change activities 	<ul style="list-style-type: none"> • Provide insights and approvals for change and communications activities, as needed • Identify and engage with key staff to participate as advocates and influencers • Take part in targeted change activities 	<ul style="list-style-type: none"> • Provide insights and approvals for change and communications activities, as needed • Identify and engage with key staff to participate as advocates and influencers • Take part in targeted change activities
 <p>Communications</p>	Be the voice of the project	<ul style="list-style-type: none"> • Communicate updates, issues, and risks across work streams, to sponsors and governance committees • Share information across work streams to facilitate progress and reduce redundancies 	<ul style="list-style-type: none"> • Serve as a project champion and source of information for unit • Communicate updates to supervisors and direct reports in regular meetings • Share unit feedback with the project team 	<ul style="list-style-type: none"> • Serve as a project champion by providing visible support for the change • Use opportunities to share benefits and excitement about the project to drive buy-in with direct reports and senior leaders 	<ul style="list-style-type: none"> • Serve as a project champion for and encourage direct reports to be as well • Use opportunities to share benefits and excitement about the project to drive buy-in