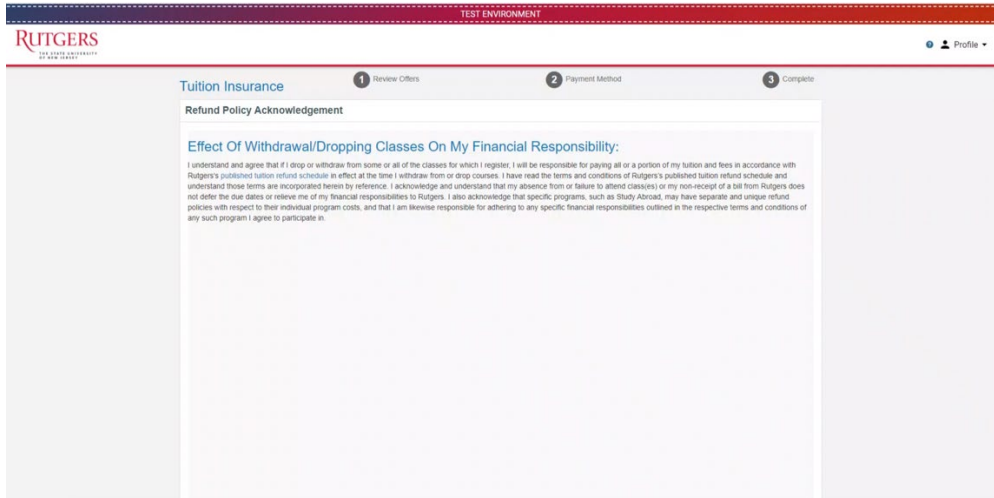
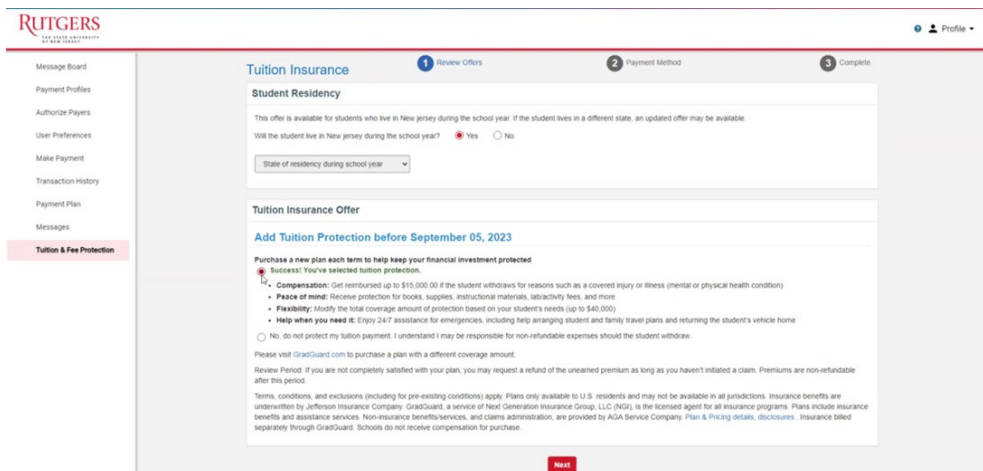


GRADGUARD NELNET QUICKPAY TUTORIAL

Step 1: Both students and authorized users will be prompted to review and acknowledge the University's Refund Policy upon accessing Nelnet QuickPay.



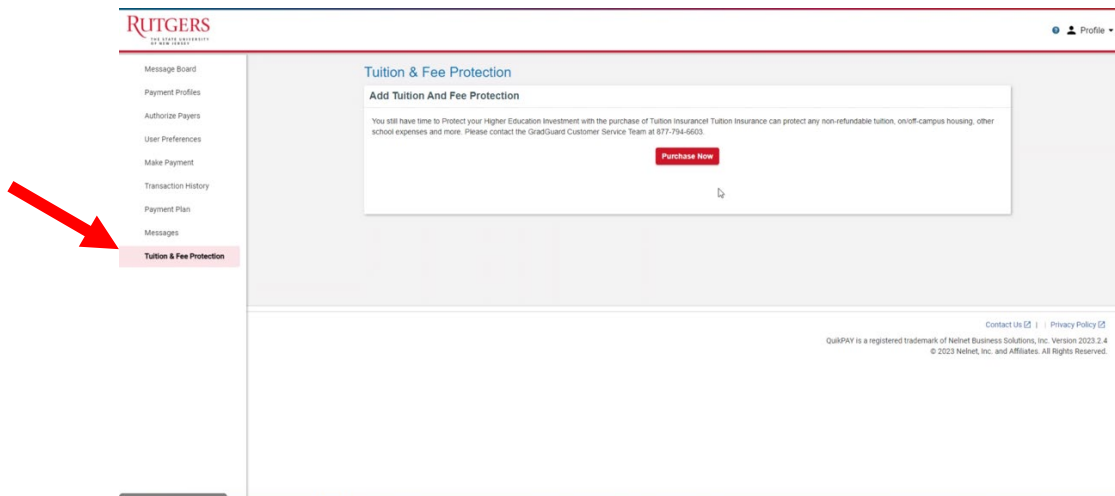
Step 2: Input residency information and review offers. Users have the option to select “yes” to enroll in Tuition Insurance or “no” to decline enrollment.



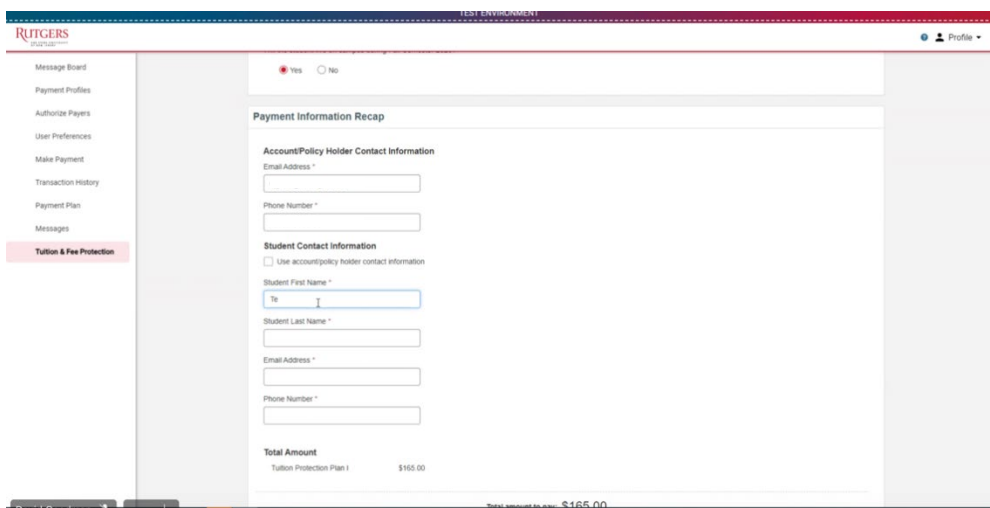
Note: To purchase a plan with a different coverage amount than \$15,000, please visit [GradGuard.com](https://gradguard.com).

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Note: Users who decline coverage at this time can still purchase coverage before the deadline by clicking on the “Tuition & Fee Protection” tab on the left menu, visiting [GradGuard.com](https://gradguard.com), or contacting 877-794-6603.

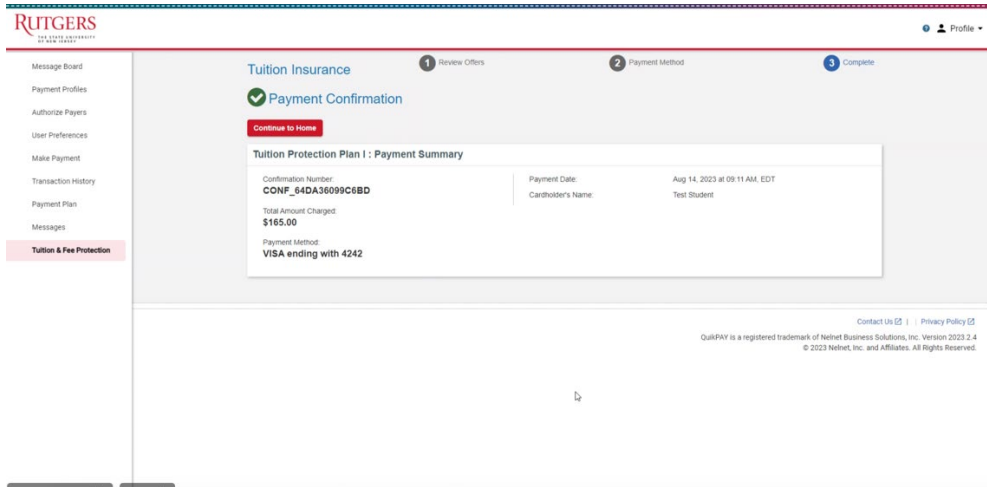


Step 3: Click “Next” to continue completing your purchase. Input the payment information and contact information. Note: This purchase will not show up on your term bill or within the Nelnet portal, but you will receive a Welcome Email from GradGuard and a second email containing policy documents.



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Step 4: A digital confirmation page will appear once the purchase is complete.



Note: Only one plan can be purchased for a student each semester. Once a plan is purchased for the student, the option to purchase a plan will no longer appear.

Step 5: When returning to the Tuition & Fee Protection page, the Policy # and GradGuard Customer Service number will appear.

