## GRADGUARD NELNET QUICKPAY TUTORIAL

**Step 1:** Both students and authorized users will be prompted to review and acknowledge the University's Refund Policy upon accessing Nelnet QuickPay.

		TEST	ENVIRONMENT		
TGERS					🛛 💄 Profil
	Tuition Insurance	Review Offers	2 Payment Method	3 Complete	
	Refund Policy Acknowledge	ement			
	Effect Of Withdrawal/	Dropping Classes On My F	inancial Responsibility:		
	Lundenstand and agene half if long or Reglerers pleatings statemented some understand those forms are recorporate and defer two dates or releven me d policies with respect to their individual p any such stragetion. Agene to paintipate	elificitie from some or all of the classes for sinch- bies in effect at the time i windbase from or orgo co d hereis by reference. I acknowledge and undersit my franciant regrospotities to futgress. I also ackno organic colds, and that I am likewise responsible for it.	register, table mergonstate for paynel all or a portion of my tup energy and the second secon	tion and they in a (containce with to take in the structure and execute) or a ball from Rulpers does a separatic and unger influed interpretive terms and conditions of	

**Step 2:** Input residency information and review offers. Users have the option to select "yes" to enroll in Tuition Insurance or "no" to decline enrollment.

ige Board	Tuition Insurance	1 Review Offers	2 Payment Method	3 Complete
ent Profiles	Student Residency			
horize Payers	This offer is available for students who live	in New jersey during the school year. If the stud	ent lives in a different state, an updated offer may be available.	
er Preferences	Will the student live in New jersey during th	e school year? 💿 Yes 🔘 No		
ike Payment	State of residency during school year	~		
insaction History				
yment Plan	Tuition Insurance Offer			
issages	Add Tubles Protection had	C		
tion & Free Protection	Purchase a cere yidan each terris to hogy Conservation of the ceremony of the ceremony of the conservation of the remotance of the ceremonal	keep yoor flanckal investment protected of 515.000.00 if the student withdraws for reask for books, supplies, instructional materials, labol assistance for emergencies, including heip air i understand in any be responsible for non-refu plan with a different coverage amount, stated with your plan, you may request a refunc-	nn such as a covered injury or litress (mental or physical health schirly lites, and more nearly to be account of the schirles and returning the student's range should the student withdraw. I active covers should the student withdraw.	condition) vehicle home m. Premiums are non-refundable

**Note:** To purchase a plan with a different coverage amount than \$15,000, please visit <u>GradGuard.com</u>.

## **GRADGUARD NELNET QUICKPAY TUTORIAL**

**Note:** Users who decline coverage at this time can still purchase coverage before the deadline by clicking on the "Tuition & Fee Protection" tab on the left menu, visiting <u>GradGuard.com</u>, or contacting 877-794-6603.

message board	Tuition & Fee Protection
Payment Profiles	Add Tuition And Fee Protection
Authorize Payers	You still have time to Protect your Higher Education Investment with the purchase of Tuttion Insurance! Tuttion Insurance can protect any non-refundable fution, on/off-campus housing, other
User Preferences	school expenses and more. Please contact the GradGuard Customer Service Team at 877-794-6603.
Make Payment	Purchase Now
Transaction History	4
Payment Plan	"
Messages	
Tuition & Fee Protection	
	Conta
	QuikPAY is a registered trademark of Neinet Business: © 2023 Neinet, Inc. an

**Step 3:** Click "Next" to continue completing your purchase. Input the payment information and contact information. **Please note** that tuition insurance can only be purchased via credit or debit card. This purchase will not show up on your term bill or within the Nelnet portal, but you will receive a Welcome Email from GradGuard and a second email containing policy documents.

	TEST ENVIRONMENT	
RUTGERS		🛛 🛓 Profile 🗸
Message Board	® Yes ○ No	
Payment Profiles		
Authorize Payers	Payment Information Recap	
User Preferences		
Make Payment	Account/Policy Holder Contact Information Email Address *	
Transaction History	djg175@sa.rutgers.edu	
Payment Plan	Phone Number *	
Messages	848-555-5555	
Tuition & Fee Protection	Student Contact Information	
	Student First Name *	
	те I	
	Student Last Name *	
	Email Address *	
	Phone Number *	
	Total Amount Tutico Protection Plan I \$165.00	
	Total amount to pair: \$165.00	

## **GRADGUARD NELNET QUICKPAY TUTORIAL**

Message Board	Tuition Insurance	Review Offers	2 Payment Method	3 Complete
Payment Profiles	Payment Confirmatio	n		
Authorize Payers				
User Preferences	Continue to Home			
Make Payment	Tuition Protection Plan I : Pays	ment Summary		
Transaction History	Confirmation Number:	Pay	ment Date: Aug 14, 2023 at	09:11 AM, EDT
Payment Plan		Car	dholder's Name: Test Student	
Messages	\$165.00			
Tuition & Fee Protection	Payment Method: VISA ending with 4242			
			QuikPA	Contact Us 2   Privacy F is a registered trademark of Neinet Business Solutions. Inc. Version
				© 2023 Nelnet, Inc. and Affiliates. All Rights R
			Da	

**Step 4:** A digital confirmation page will appear once the purchase is complete.

**Note:** Only one plan can be purchased for a student each semester. Once a plan is purchased for the student, the option to purchase a plan will no longer appear.

**Step 5:** When returning to the Tuition & Fee Protection page, the Policy # and GradGuard Customer Service number will appear.

UTGERS		🛛 💄 Profile
Message Board Payment Profiles Authorize Payers User Preferences	Computations, See Protection   Add Tuilion And Fee Protection Computations, you have purchased a Tuilion Protection Plan for Fall Semester 2023 (Palicy #CONF_GLDA30090C480/3 Questions or changes to your Plan, please contact the GlasSuard Customer Service Team at 877-734-6023.	
Make Payment Transaction History Payment Plan Messages		
Tuition & Fee Protection	Context on	2   Privacy Policy [
	QuaRAV is a registered tradimand of leater th burners solut © 2023 Mehric, Inc. and AMI	ons, Inc. Version 2023.2 iates. All Rights Reserve