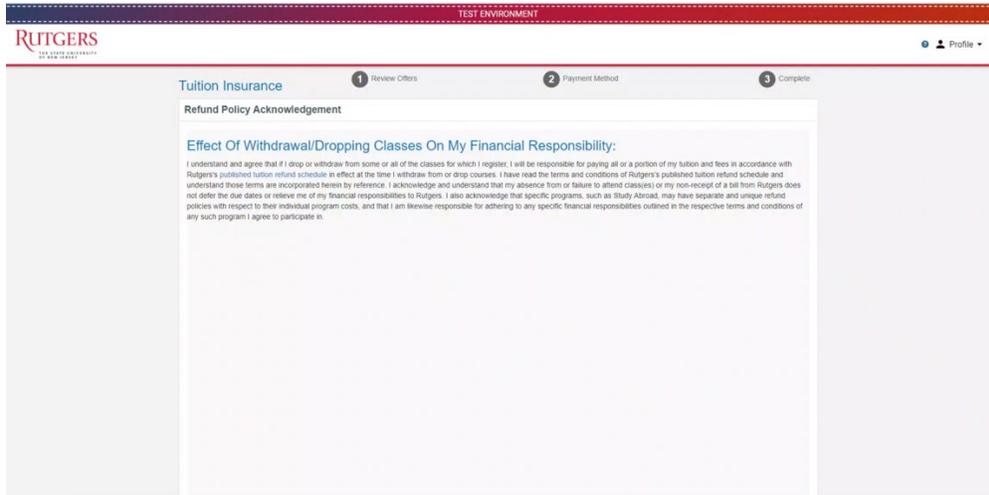
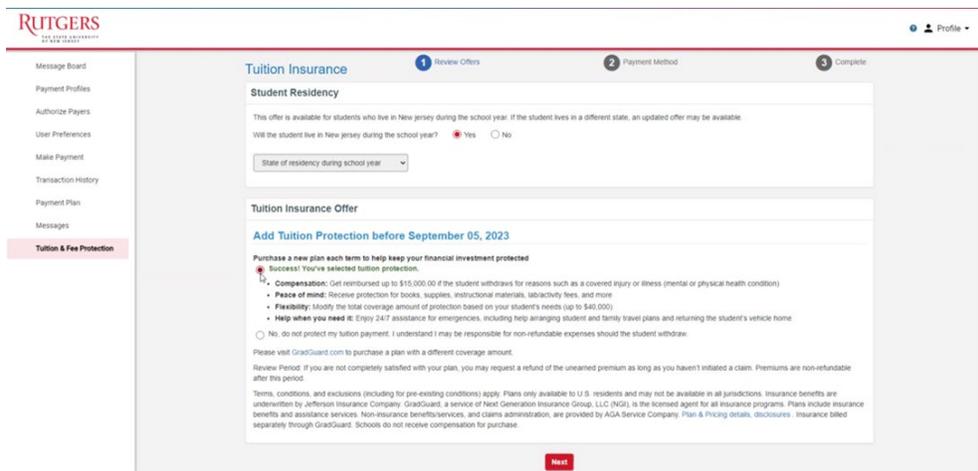


GRADGUARD NELNET QUICKPAY TUTORIAL

Step 1: Both students and authorized users will be prompted to review and acknowledge the University's Refund Policy upon accessing Nelnet QuickPay.



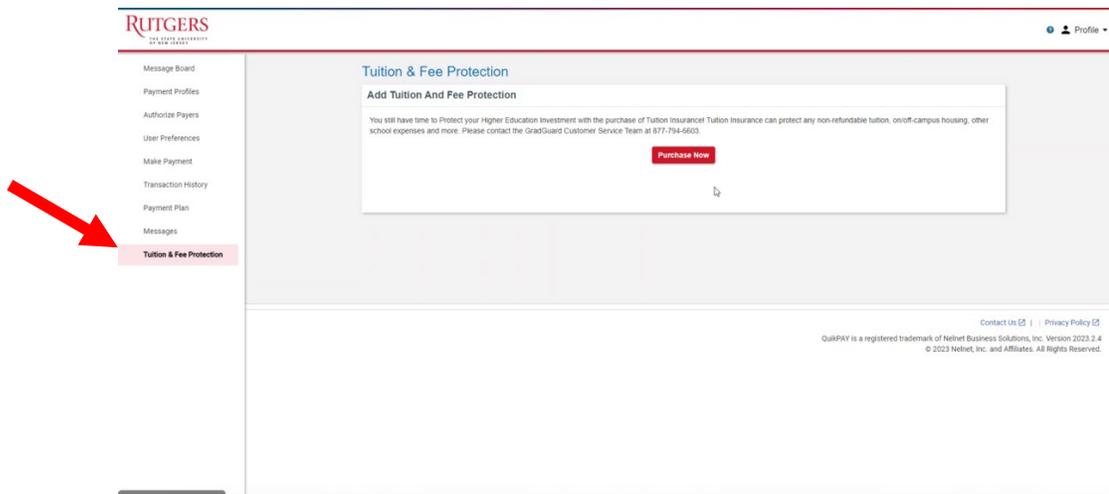
Step 2: Input residency information and review offers. Users have the option to select “yes” to enroll in Tuition Insurance or “no” to decline enrollment.



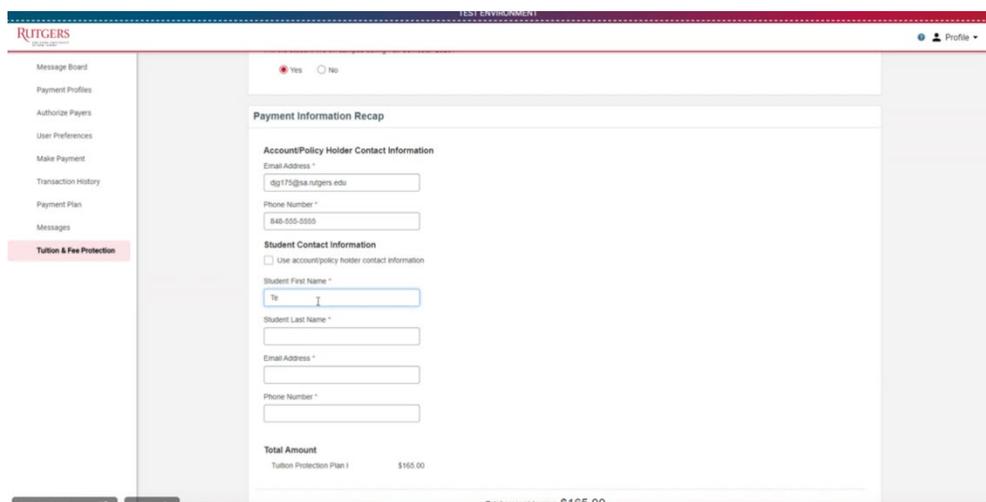
Note: To purchase a plan with a different coverage amount than \$15,000, please visit [GradGuard.com](https://gradguard.com).

GRADGUARD NELNET QUICKPAY TUTORIAL

Note: Users who decline coverage at this time can still purchase coverage before the deadline by clicking on the “Tuition & Fee Protection” tab on the left menu, visiting [GradGuard.com](https://gradguard.com), or contacting 877-794-6603.

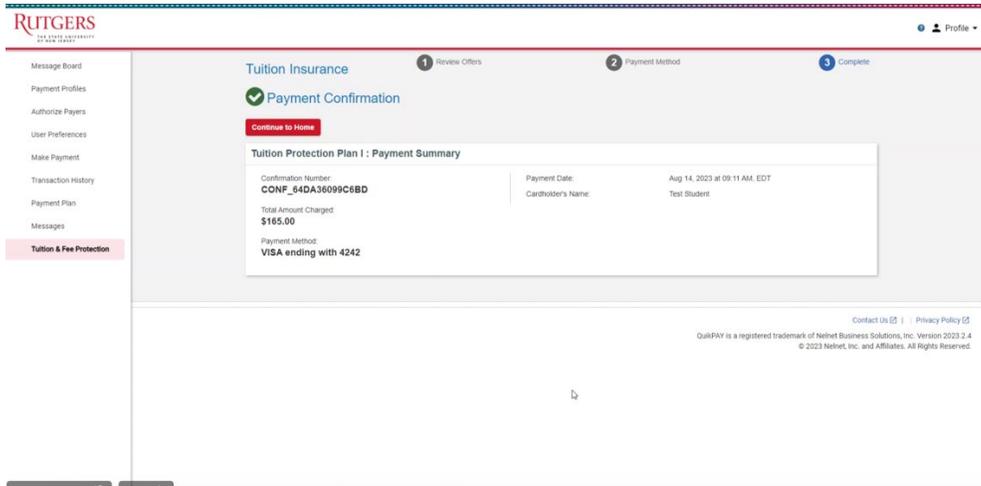


Step 3: Click “Next” to continue completing your purchase. Input the payment information and contact information. **Please note** that tuition insurance can only be purchased via credit or debit card. This purchase will not show up on your term bill or within the Nelnet portal, but you will receive a Welcome Email from GradGuard and a second email containing policy documents.



GRADGUARD NELNET QUICKPAY TUTORIAL

Step 4: A digital confirmation page will appear once the purchase is complete.



Note: Only one plan can be purchased for a student each semester. Once a plan is purchased for the student, the option to purchase a plan will no longer appear.

Step 5: When returning to the Tuition & Fee Protection page, the Policy # and GradGuard Customer Service number will appear.

