

**FY 2024 Budget Calendar**

\*These are Budget Office due dates. Chancellors and VPs may have different internal deadlines. Dates are subject to change.

Description	Details	Date
<b>July 2023</b>		
<b>August</b>		
FY25 Budget Templates Distributed	FY25 budget templates distributed to Central Support Units to complete and return back to University Budget Office on 9/7/2023	8/7/2023
FY24 Budget Loaded to the Cloud	Load the FY24 Budget to the Cloud	8/18/2023
Chancellor Offices working with their Local Support Units for Budget Development		All month
Central Support Units working with Advisory Committees for Budget Development		All month
<b>September</b>		
FY25 Budget Templates Due	Due date for Central Support Units to complete the FY25 budget templates and return back to University Budget Office	9/7/2023
Fall Budget Memo Distributed	Fall budget process and guidelines memo distributed to Central Units and Chancellor Offices; Mention endowment - Fundriver; Include space inventory review with changes submitted to Space Management no later than 10/20/2023	9/15/2023
EPBCS Open for FY25 Support Units Budgeting (Will include September Workforce Planning Data 9/17)	Central and Chancellor local support units start to enter their FY25 unit budgets in EPBCS with a completion date of 12/4/2023	9/29/2023
Chancellor Offices working with their Local Support Units for Budget Development		All month
Central Support Units working with Advisory Committees for Budget Development		All month
<b>October</b>		
Space Inventory Review Due	Due date for all units to submit space changes to the Space Management group	10/20/2023
Chancellor Offices working with their Local Support Units for Budget Development		All month
Central Support Units working with Advisory Committees for Budget Development		All month
<b>November</b>		

**FY 2024 Budget Calendar**

\*These are Budget Office due dates. Chancellors and VPs may have different internal deadlines. Dates are subject to change.

Description	Details	Date
<b>December</b>		
Support Units Budgets Due	Central and Chancellor support units complete entering FY25 unit budgets in EPBCS	12/4/2023
FY25 RCM Finalized	FY25 RCM finalized and provided to Chancellor Offices for review	12/15/2023
FY25 RCM Review Completed	Chancellor Offices finish reviewing FY25 RCM allocations	12/20/2023
RCM completed and moved to EPBCS	RCM finalized and allocations pushed from PCMCS to EPBCS so that support units and Schools, Auxiliary Units, and Institutes will see their RCM allocation in EPBCS	12/21/2023
<b>January 2024</b>		
Tuition & Fee Rate Request	Budget Office requests tuition and fee rates from Chancellor Offices	1/4/2024
Distribute Budget guidance to Schools, Auxiliary Units and Institutes (state approp, tuition, endowment, debt service, fringe, transfers, etc.)	Distribute Budget guidance to Schools, Auxiliary Units and Institutes (state approp, tuition, endowment - Fundriver, debt service, fringe, transfers, etc.)	1/4/2024
<b>February</b>		
<b>March</b>		
Tuition & Fee Rates Due	Tuition and fee rates due to the Budget Office	3/18/2024
FY25 Budget Due for Central Units	Final budgets due to the Budget Office from Central VP Units	3/18/2024
FY25 Transfer & Workforce Budgets Finalized in EPBCS for Central and Chancellor Offices		3/18/2024
<b>April</b>		
FY25 Budget Due from Chancellors' Offices	Final budgets due to the Budget Office from Chancellors' Offices	4/1/2024
FY25 Budget Review with Chancellor and EVP	FY 2025 Budget Review with Chancellor and EVP	4/10/2024
FY25 Budget Review with Chancellor and EVP	FY 2025 Budget Review with Chancellor and EVP	4/11/2024
Develop Consolidated Board Budget		4/30/2024
<b>May</b>		
Final FY25 Presentations due from Chancellors' Offices		5/14/2024
<b>June</b>		