

**Office of the University Controller**  
**Month End Close Calendar**  
**Updated April 8, 2026**

These are Controller Office due dates. Chancellors and VPs may have different internal deadlines.

Close Month	Description	Business Day	Date
July	Accounts Payable Ledger Close	3	Wednesday, August 5, 2026
	Projects and General Ledger to Close	12	Tuesday, August 18, 2026 *
August	Accounts Payable Ledger Close	3	Thursday, September 3, 2026
	Account Reconciliations Complete & Recurring Central Adjustments Complete	8	Friday, September 11, 2026
	Field Close	10	Tuesday, September 15, 2026 **
	Chancellor & Controller Office Close	12	Thursday, September 17, 2026
September	Accounts Payable Ledger Close	3	Monday, October 5, 2026
	Account Reconciliations Complete & Recurring Central Adjustments Complete	8	Monday, October 12, 2026
	Field Close	10	Wednesday, October 14, 2026 **
	Chancellor & Controller Office Close	12	Friday, October 16, 2026
October	Accounts Payable Ledger Close	3	Wednesday, November 4, 2026
	Account Reconciliations Complete & Recurring Central Adjustments Complete	8	Wednesday, November 11, 2026
	Field Close	10	Friday, November 13, 2026 **
	Chancellor & Controller Office Close	12	Tuesday, November 17, 2026
November	Accounts Payable Ledger Close	3	Thursday, December 3, 2026
	Account Reconciliations Complete & Recurring Central Adjustments Complete	8	Thursday, December 10, 2026
	Field Close	10	Monday, December 14, 2026 **
	Chancellor & Controller Office Close	12	Wednesday, December 16, 2026
December	Accounts Payable Ledger Close	3	Wednesday, January 6, 2027
	Account Reconciliations Complete & Recurring Central Adjustments Complete	8	Wednesday, January 13, 2027
	Field Close	10	Friday, January 15, 2027 **
	Chancellor & Controller Office Close	12	Wednesday, January 20, 2027
	Quarterly Reporting	20	Monday, February 1, 2027
January	Accounts Payable Ledger Close	3	Wednesday, February 3, 2027
	Account Reconciliations Complete & Recurring Central Adjustments	8	Wednesday, February 10, 2027
	Field Close	10	Friday, February 12, 2027 **
	Chancellor & Controller Office Close	12	Tuesday, February 16, 2027
February	Accounts Payable Ledger Close	3	Wednesday, March 3, 2027
	Account Reconciliations Complete & Recurring Central Adjustments Complete	8	Wednesday, March 10, 2027
	Field Close	10	Friday, March 12, 2027 **
	Chancellor & Controller Office Close	12	Tuesday, March 16, 2027
March	Accounts Payable Ledger Close	3	Monday, April 5, 2027

**Office of the University Controller**  
**Month End Close Calendar**  
**Updated April 8, 2026**

**These are Controller Office due dates. Chancellors and VPs may have different internal deadlines.**

Close Month	Description	Business Day	Date
	Account Reconciliations Complete & Recurring Central Adjustments Complete	8	Monday, April 12, 2027
	Field Close	10	Wednesday, April 14, 2027 **
	Chancellor & Controller Office Close	12	Friday, April 16, 2027
	Quarterly Reporting	21	Thursday, April 29, 2027
April	Accounts Payable Ledger Close	3	Wednesday, May 5, 2027
	Account Reconciliations Complete & Recurring Central Adjustments Complete	8	Wednesday, May 12, 2027
	Field Close	10	Friday, May 14, 2027 **
	Chancellor & Controller Office Close	12	Tuesday, May 18, 2027
May	Accounts Payable Ledger Close	3	Thursday, June 3, 2027
	Account Reconciliations Complete & Recurring Central Adjustments Complete	8	Thursday, June 10, 2027
	Field Close	10	Monday, June 14, 2027 **
	Chancellor & Controller Office Close	12	Wednesday, June 16, 2027
June	Accounts Payable Ledger Close	13	Tuesday, July 20, 2027 *
	Account Reconciliations Complete & Recurring Central Adjustments Complete	18	Tuesday, July 27, 2027 *
	Field Close	21	Friday, July 30, 2027 *
	Chancellor & Controller Office Close	29	Wednesday, August 11, 2027 *
	Year End Reporting	40	Thursday, August 26, 2027 *

\* - Tentative

\*\* - Please have your project entries completed and approved by 12:00 p.m. noon. General Ledger entries should be completed and approved by 5:00 p.m. This will help to ensure a timely closing.